

**JEFFERSON – BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM MEETING OF JANUARY 12, 2009**

ROLL CALL:

PRESENT: John Abdalla, Edward Argentine, Tom Bottorf, Darrin Corrigan, Chuck Dawson, Ginny Favede, Barbara Godwin, Thomas Graham, James King, Anthony Kolanski, Mark McVey, Bruce Misselwitz, William Weekley, Bruce Williams

OTHERS: Patrick Lanaghan, John Mascio, Mike Bianconi, Jim Emmerling, Rose Orsetti, Gerald DiLoretto and Natalie Lysle

A quorum being present, Thomas Bottorf, Chairman, called to order the regular meeting of the Jefferson/Belmont Regional Solid Waste Authority at the Fernwood Complex, 125 Fernwood Road, Suite 301, Wintersville, Ohio at 5:10PM on, Monday, January 12, 2009.

MINUTES:

A motion to approve the December 2008 regular monthly meeting minutes was made by Mr. Abdalla and seconded by Mr. King. Mr. Misselwitz reviewed corrections needed to the December minutes, rewording of the first motion during the Finance Committee on page three (3) should state the motion was made by James King not for approval by James King, also the members making the Nay votes for all motions should be named. **Vote to approve minutes as corrected: 12 Yea's with Ms. Favede and Mr. Graham abstaining; motion passed.**

CORRESPONDENCE: Patrick Lanaghan

Mr. Lanaghan passed out a copy of the November Apex fee report, and reminded the board that fees are always a month behind, and that they won't receive the December fees until February.

Mr. Lanaghan stated that now that the Belmont County program has trailers its needs a place to park them, he passed out a copy of an agreement to park them at the Belmont County Board of Developmental Disabilities and stated that if the board agrees to it he will sign and send out. There is no charge for parking there.

Mr. Argentine made a motion to approve the agreement for parking the containers at the Belmont County Board of Developmental Disabilities Building, Ms. Godwin seconded.
VOTE: Unanimous, Yea, by roll call. Motion passed.

FISCAL REPORT: Dave Hays

Due to Mr. Hays being on vacation Mr. Lanaghan reviewed the Revenue and Expenditures Report that was provided to board members, and offered to answer any questions. The report showed revenues for December 2008 of \$165,182.68, with expenditures of \$217,816.79 and net income of -\$52,634.11 with an unencumbered cash balance of \$915,751.92.

A motion to accept the fiscal officer's report and approve Expenditures for December 2008 was made by Mr. Abdalla and seconded by Mr. Argentine. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Lanaghan informed the board that Mr. Hays was asking the board for year end appropriations and modifications. He asked the board to approve the transfer of \$2,009.01 from Hospitalization to Payroll Taxes \$104.75 and PERS \$1,904.26, out of the General Operating Fund. Then under the Contract Fee increase Payroll Taxes \$86.79 and PERS \$917.41. This would bring the Authority in compliance with the budgetary laws in Chapter 5707 ORC. Mr. Bottorf explained that the \$4.00 per hour wage increase for the drivers funded under the Contract fee and Quarterly reporting to the EPA were the reasons for the appropriations.

Ms. Godwin made a motion to approve the requested appropriation transfers and increases, Mr. Williams seconded. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Bottorf reported that the policy regarding the expenditure and gift cards is still under development and should be ready for consideration at the next meeting.

EXECUTIVE COMMITTEE REPORT: Tom Bottorf

No meeting in December, no report.

FINANCE COMMITTEE REPORT: Jim King

No report.

PERSONNEL COMMITTEE REPORT: Mark McVey

Mr. McVey reviewed a resolution that the committee had asked legal counsel to make up regarding employee compensation time. The Resolution # 2009-1 waived the 40 hour accrual limitation of comp time for the years 2007 and 2008 as mandated by Section 4.01F in the policy manual, and eliminating comp time for 2009 and thereafter.

A motion to approve Resolution #2009-1 as presented was made by Mr. Abdalla, seconded by Ms. Godwin. Mr. McVey briefly explained why the comp time was being eliminated to Mr. Graham. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. McVey stated that Clemens Nelson made the structure plan for salaries and asked that the board either pass or withdraw.

Mr. Williams made motion to adopt the “Compensation Plan, Structure and Administration for the Jefferson Belmont Solid Waste Authority” created by Clemens Nelson, Mr. King seconded. **VOTE by roll call: 12 Yea’s with Ms. Favede and Mr. Graham abstaining. Motion carried.**

Mr. Bottorf stated the new members should receive a copy of the plan, plus the last three months of minutes.

PLANNING COMMITTEE REPORT: Chuck Dawson

No report

EXECUTIVE DIRECTORS REPORT: Mr. Lanaghan

Mr. Lanaghan stated that in 2005 the Solid Waste Authority recycled 977,000 pounds of materials, in 2006 it jumped to 1.7 million, in 2007 it was up to 2.1 million, and in 2008 there were 4,039,165 pounds recycled.

Mr. Lanaghan said at the November meeting he asked the board to expand the advertising budget to \$40,000 for 2009, in which the board asked him to talk to consultants and come up with a plan. He spoke to Jim Emmerling and Rose Orsetti from Em-media and asked them to give a presentation to the board. They discussed what services they would provide in 2009. Owner Mr. Emmerling stated they would meet with the someone from the Authority (Mr. Lanaghan) for a minimum of 4 hours per month, negotiate and purchase all of the advertising, design and create all the video and audio productions, and get media to promote special events. Mr. Emmerling offered to cut the usual \$300 monthly retainer fee in half because it's a non-profit organization. The board discussed different ways to advertise. Mr. Graham asked if the \$40,000 included the \$150 per month paid to Em-media, and if this needed to be bid out, Mr. Mascio advised that this did not need to be bid out. Mr. Emerling explained that the \$40,000 would be paid to the Media and did not include their \$150 per month fee. More discussion by board members followed.

Mr. Dawson made a motion to retain Em-media at \$150 per month as media consultant, Mr. McVey seconded. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Gerald DiLoretto, Steubenville Councilman asked to speak to the board. Mr. DiLoretto was requesting financial help for cleaning up dump sites in Steubenville. Board members discussed at length the subject of how to fund cleaning up dumpsites, keeping the process fair, who should decide what dumps to clean, the current grant amounts, and cost over runs. Mr. Mascio advised the board to work within the scope of the plan and use the grants already set up. After the discussion the board asked that Mr. DiLoretto apply for the money through the grant program.

LANDFILL ISSUES: Bruce Misselwitz

Mr. Misselwitz stated that the EPA and the Jefferson County Health Department found them in substantial compliance and they were issued a license to operate 2009. He also reported that there has been a substantial increase in the amount of sludge they are taking over the amount of municipal solid waste and C&D material.

OLD BUSINESS:

None.

NEW BUSINESS:

Salaries

Mr. Lanaghan stated that he was asked by the board to provide salary comparisons as done with the drivers, he stated that the comparisons shown are the 2006 state average, and that the office staff is significantly below the 2006 state average of solid waste authorities. He asked they consider that before going into executive session.

A motion was made by Mr. Graham to go into Executive Session to discuss personnel issues, Mr. Weekley seconded. **A unanimous vote of yea's in favor. Motion passed.**

The Board went into Executive Session.

Upon the restart of the meeting Mr. Williams made a motion to accept the Personnel Committee's recommendation for Tamara Shepherd, Diane Julio, Dorene Unterzuber, Louise Holliday, Dave Hays, Natalie Lysle and Patrick Lanaghan to receive a 3 percent increase retroactive to January 1, 2009, seconded by Mr. Argentine. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Next meeting set for Monday, February 9th, at the Keep Belmont County Beautiful Office in St. Clairsville at 5:00 p.m.

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:55 p.m.

ATTEST:

Thomas Bottorf, Chairman

Bruce Misselwitz, Secretary